Residential Learning Advisor

POSITION SUMMARY
This graduate assistant will serve an integral part of the Residential Education program at the University of Wisconsin-Whitewater. This position will co-advice the student conduct board, oversee the Leadership Involvement Team process, and co-advice the Residence Hall Association. The Residential Learning Advisor will work closely with the Residential Education central staff members to create a living/learning community that embraces pluralism and promotes academic success.

JOB DUTIES AND RESPONSIBILITIES:

The Residential Learning Advisor is a 20 hour a week position with some nighttime and weekend requirements.

Advising

- Serve as co-advisor to the student conduct board, including sitting in on conduct hearings
- Assist the Assistant Director-Community Development with recruitment, selection and training of the student conduct board.
- Will serve as the advisor to the Residence Hall Association (RHA) Co-programmers.

Leadership

- Utilize student development and learning theories to assist with assessing student needs, setting goals, and implementing and evaluating programs while working with the Assistant Complex Directors in developing the Leadership Involvement Team (LIT.)
- Assume an active role in implementing programs which will facilitate the personal and educational growth of residents.
- Participate in the overall administration of the office of Residence Life by serving on committees and task forces, attending staff meetings, representing the office as requested, cooperatively assisting colleagues, and assisting with financial management.
- Perform other duties that may be assigned by the Associate Director, the Assistant Director-Community Development, or the Assistant Director-Staff & Academic Development.

Management

- Adjudicate residence hall conduct as assigned by the Assistant Director-Community Development.
- Coordinate sustainability initiatives in the residence halls, including the LEED certified, Starin Hall.
- Work closely with the Assistant Complex Directors in the ongoing development, coordination and advising of the Leadership Involvement Team (LIT.)
- Manage the Residence Life Resource Library.
- In times of expanded housing on fourth floor Goodhue Hall, this position may be asked to serve in some RA, Assistant Complex Director, or Complex Director like role.
SUPERVISION RECEIVED
General supervision is received from the Associate Director of Residence Life. The Assistant Director-Community Development and the Assistant Director-Staff & Academic Development will serve as co-supervisors.

ADVISING EXERCISED
Functional advising is exercised over the Student Conduct Board, and the RHA Co-Programmers.

BENEFITS
This is a 10-month position, with opportunities with summer employment. Additional benefits include a beautifully furnished apartment, meal plan, health benefits, professional development funds (when available) and a reserved parking space.

SALARY
The 2012-13 salary is approximately $9,375 - $11,250 depending upon summer work schedule (exact salary is yet to be determined) and includes tuition reimbursement.